How to use the Class '63 DB



Discussion

- This Database is created to allow the OHS and LP Classmates of 1963 to have a way to contact each other.
- The Database is as secure as one can make it.
- Only Administrators can edit or enter information.
- Anyone that signs up for Ratsupport.com's Members only and is a Class of '63 classmate will have a link to the database, they will be able to view the data.

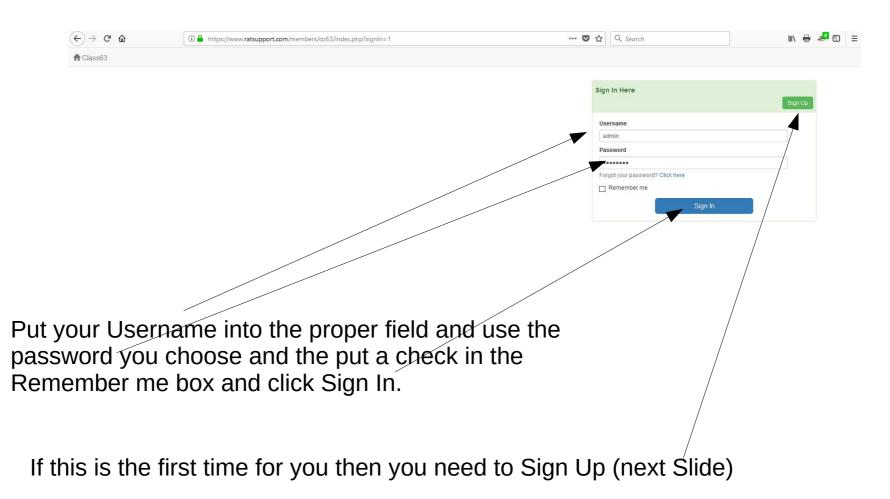
Requirements

• To view or administer the data you must be a member of the Ratsupport.com Members only Area. You can register and then become a member.

Register to get into Members Only Area of Rat support.com

• You will also have to sign up / sign in to the database.

Sign In for Database Use



Sign Up

This form is easy to understand. You will need to choose a Username and Password and enter your Email Address and Full Name, Address, City and State.

Then Click the Sign Up button and wait for approval. You will be sent an email telling you have been approved.

Username		
Username		
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Password		Confirm Password
Password		Confirm Password
Email Address		
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Group		
classmates 63	3 *	~
		narked with an asterisk (*), you won't be ab You'll receive an email when you are appro
Full Name	Full Name	
Address	Address	
City	City	
State	State	

Update Profile

			Signed in as drahcir77	C Sign Out
Class of 63 Database for both OHS and LP				
This Database was created for the use of members of the Cla	ss of 63 to contact each other. Iformation. If the No Contact box is checked, please don't conta	t them directly using this data		
rease respect the people that were kind enough to provide i	normation. In the No Contact box is checked, please don't conta	a dieni directiy doing diro data.		
	Members	/		
Members of the Class of 63, OHS and LP				
Go to Members Page	Go to Home Page			
You can Go to the Ratsupport.com Members Only Area, Members Page	You can Go to the Ratsupport.com Home Page			

To update your Profile in the Class of 63 Database you should click on your user name. In my case it is drahcir77.

More on Update Profile

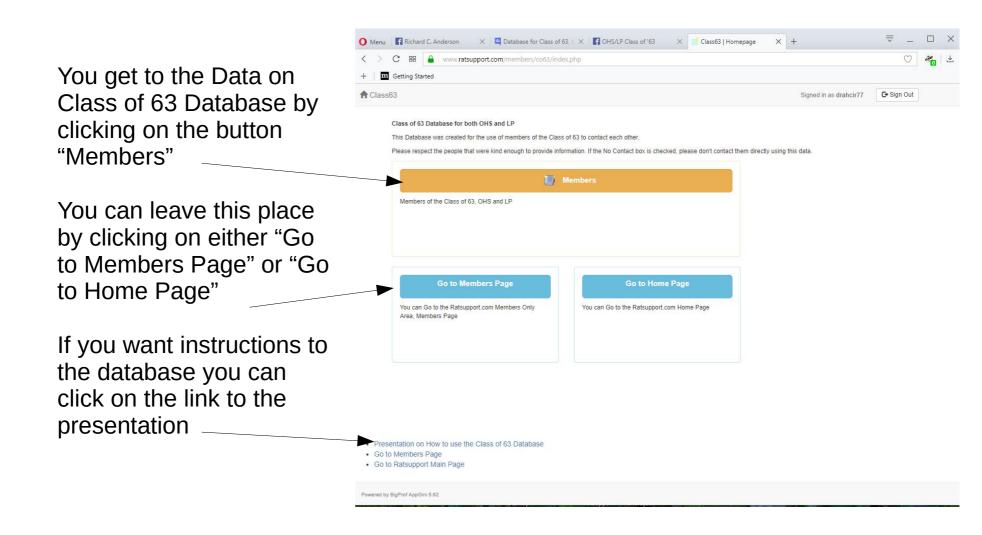
As you can see you can fill in any of the data you want to update and then Save.

To leave this / page just click in the Class63 Logo.

You can also use the Jump To drop down to get to the Members (Class of 63 Database)

	Jump to Class of the Database for both OHS and LP This Database was created for the use of me Please respect the people that were kind eno Hello drahcir77!	mbers of the Clas			ed, please don't conta	Signed in as drahcir77 Cr Sign Out
	Your info Email Address drahcir7777@gmail.com					Your IP address 107.206.144.132
	Full Name Richard C. Anderson Address 333 B Ridgecrest Pkwy.					Group classmates 63
/	City Oroville State CA					** Change your password Old Password
	CA	🗸 Upda	ite profile			New password
	Your access permissions					Confirm Password
	Legend Not allowed All records owned by your group	D	All records	own records		✓ Update password
	Table Members	View	Add New	Edit	Delete	

Main Page



The Data and the Page

There are a number of ways to use the data page. 1. Quick Search, put some letters or numbers you are looking for and click the search button. 2. Click the Field heading and you can sort the data as you wish.

3. Use a filter and choose the field you want to use and the logic.

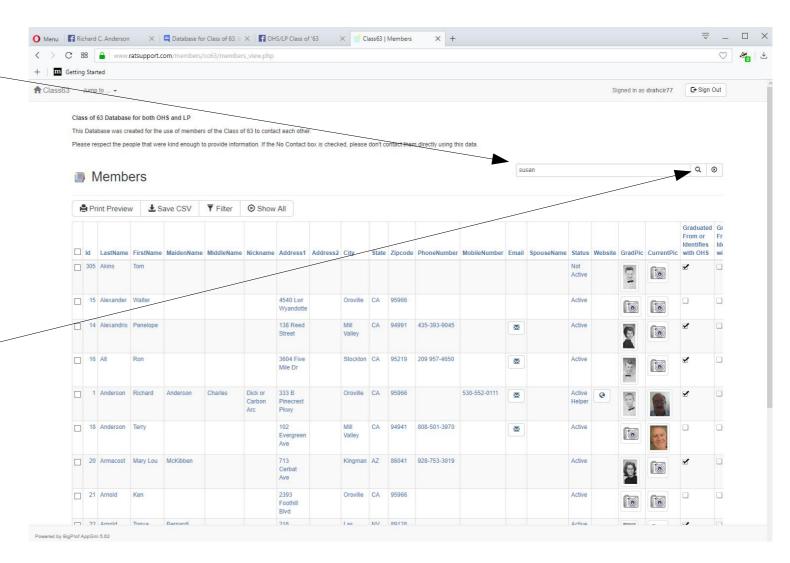
4. Click on an item of data and show the data on a single page.

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- This is where you can do a quick search of the Class of 63 Database and find records matching the characters you entered into the field.
- You will find that the search looks at all data regardless of field so, from time to time you might be surprised what you see in the data window.

I put the characters susan – into the Quick Search Field.

To get the quick search to work you will need to hit the Enter key or you can just click on the Search Icon



As you can see the result of the search found all the records with susan.

Please note it also found Darrell Doane's record because he is the spouce of Susan Doane.

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Class of '63 Database Instructions

In this Quick Search I put in the chars of jan.-

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13 12/12/17

The result of the Quick Search for jan had some interesting results.

It Found Mary Damon (bet your did not know her real first name was Mary) and Fred Preston's record because his spouses name is Jan

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14 12/12/17

Class of '63 Database Instructions

- Filters are a powerful way to search the Class of 63 Database.
- You can construct a filter using the filter design page and then get all records that match the search terms constructed by your choices.
- Please realize this can become complex quickly and you might not get the result you wanted, but I suggest you try again with different choices.

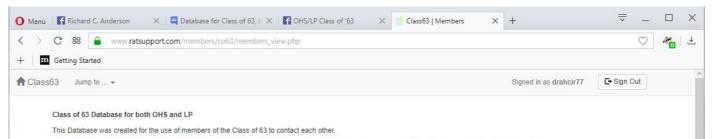
You start a Filter by clicking the Filter Button.

To return to the complete Database you should click on the Show All button.

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You can use Filters in a number of ways and I am going to show only simple Filters.

You can Filter the Class of 63 Database on Multiple fields with and , or as a separator for the choices.



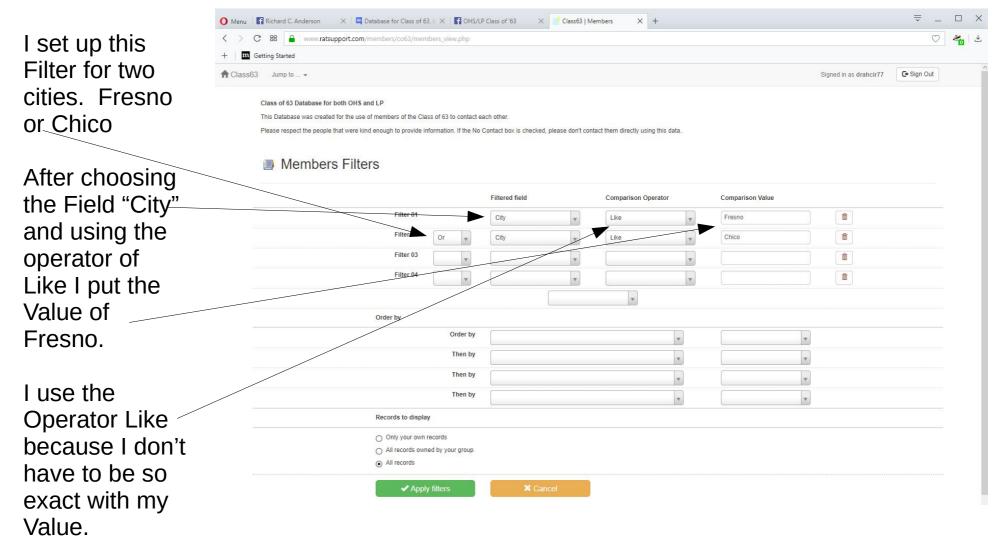
Please respect the people that were kind enough to provide information. If the No Contact box is checked, please don't contact them directly using this data.

Members Filters

	Filtered field	Comparison Operator	Comparison Value	
Filter 01				
Filter 02				
Filter 03				a
Filter 04		v		a
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Order by				
Order by		Ŧ		
Then by		*		
Then by		*		
Then by		*		
Records to display				
O Only your own records				
 All records owned by year 	our group			

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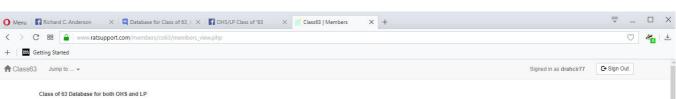
After Applying the Filter I get all the records with city of Fresno or Chico

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	ld	LastName	FirstName	MaidenName	MiddleName	Nickname	Address1	City	State	Zipcode	PhoneNumber	MobileNumber	Email	SpouseName	Status	Website	GradPic	CurrentPic	From or Identifies with OHS	F Ic W
	23	Ashworth	Marie	Ashworth			2606 N Hughes Ave #101	Fresno	CA	93705	559-266-3569				Active		Q	[]	2	C
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	8	Doane	Darrell	Doane			4279 W. Amherst Ave	Fresno	CA	93722	559-276-2377			Susan Doane	Active		9		2	C
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	162	McNichols	Jim				4328 Altatina Dr	Chico	CA	95927					Active		G	6	2	C
	168	Minasian	Malcolm				1053 Humboldt Ave	Chico	CA	95928					Active		9	6	2	C
Re	cords	1 to 10 of 16	5																	

I set up this Filter to get all records with a Status of "Not Active"

Please note that I use the Operator of Like and the Value of Not

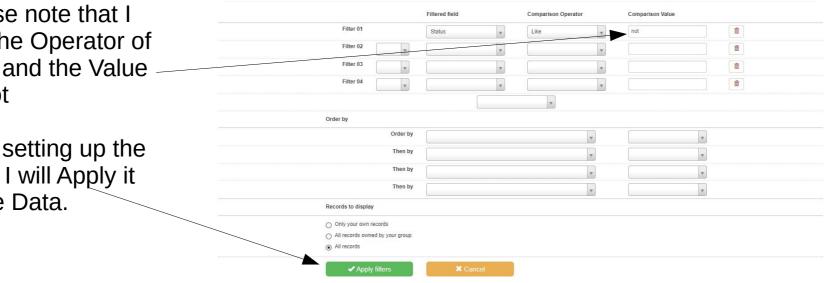
After setting up the Filter I will Apply it to the Data.



This Database was created for the use of members of the Class of 63 to contact each other

Please respect the people that were kind enough to provide information. If the No Contact box is checked, please don't contact them directly using this data

Members Filters



20 12/12/17

Class of '63 Database Instructions

With the Filter applied we got 78 records with a Status of Not Active.

I used this Status for those that we don't have contact information or it is not complete.

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Class of '63 Database Instructions

More

- There are more tricks you might want to use so feel free to either try or ask.
- You will be able to create a CSV file of the data you choose. (Comma Seperated Values)
- If you know someone that should be in the database or you know some information that is not correct, please contact us using the Ratsupport.com Contacts page or the message app on the Message Page of Ratsupport.com.

Happy Endings



This presentation was created by Ratsupport.com and we hope you found it useful.